

Phenomenological Investigations
Submission Formatting Requirements

The paper should be preceded by an abstract, 200-250 words.

Single-space the document and use Times New Roman font.

Titles should be 14pt, bold and centred.

Main text should be 12pt, including section titles. (Bold section titles.)

Footnote text should be 10pt.

There should be 24pt empty space at the end of a section. Leave 12pt of space after a title before the body text. Block quotations should be surrounded by 12pt space on either side. Do not insert spaces between paragraphs.

The abstract and paper should be full justified, except for numbered lists, which are left-justified.

Side margins are 1.5" or 3.81 cm.

Top and bottom margins are 1" or 2.54cm.

Page numbers appear at the bottom centre of each page except for the first, 12pt font in the footer.

Use footnotes, not endnotes.

Use block quotation format for quotations over three lines. Indent block quotations on both sides, 0.25" or 0.63cm.

Page ranges and date ranges use n-dash.

All foreign-language quotations should be translated.

Full citations should be listed at the end of the paper in a Citations section, using Chicago-style.

Use abbreviated citations in footnotes to refer to a text: Author, *Title*, page number. Insert hyperlinks for webpage citations.

When in doubt, refer to a recently-published paper on our website.